

NDOT DEALS

PREMIUM VERSION

Document Title: Admin Manual

Support Version: **Premium Version 4.2**

Date Created: **April 13, 2011**

1) **OVERVIEW**

This document will explain how to manage the website like contents, products, orders, users, transaction, affiliate program etc....

This facility is applicable only for the admin person. He is the one who posses full control over the city admin, shop admin and affiliated person.

Note: Below mentioned is the layout of the admin panel

The screenshot displays the 'site admin' dashboard. At the top left, the user is logged in as 'Admin' with options for 'Profile' and 'Logout'. A sidebar on the left contains various menu items: Deals, Merchant Accounts, Payment Transactions, Withdraw Fund Request, Reseller(City) Accounts, User, General, Submit Ticket, Email & SMS marketing, and Affiliate Program. Below these is a 'Site Mode' section with 'Online' selected and a 'Submit' button. The main content area is titled 'My Account Information' and includes a breadcrumb 'Home >> My Account Information'. It features a dashboard with three columns: 'Users' (listing Users(61), Shop (23), City Admin (19), API Users(1), and Affiliates(14)), 'Deals' (listing Active (2), closed (29), and Pending (0)), and 'Transactions' (listing Fund Request (38) and Transactions (148)). Below the dashboard is a table for 'FUNDS TRANSFERRED' with entries for City Admin (\$3), Shop Admin (\$1037), and Affiliates (\$971). A 'SITE INFORMATION' section shows 'My account balance : \$1219.99', 'Total coupons purchased : 534', and 'Total amount saved : \$31534'. At the bottom, an 'ACCOUNT INFORMATION' section lists details for the user 'Admin', including email, mobile number, address, city, country, and created date.

Profile:

When clicked on profile, This includes the profile details of the admin, Number of users, deals, transaction. We can edit the profile and change the password etc. It includes the complete details of the admin.

The screenshot shows the 'site admin' dashboard. The top header is dark blue with the text 'site admin' in white. Below the header, there's a navigation sidebar on the left and a main content area on the right.

Navigation Sidebar (Left):

- Logged in as **Admin**
 - Profile
 - Logout
- Deals
- Merchant Accounts
- Payment Transactions
- Withdraw Fund Request
- Reseller(City) Accounts
- User
- General
- Submit Ticket
- Email & SMS marketing
- Affiliate Program
- Site Mode
 - Online
 - Offline
- Submit

Main Content Area (Right):

My Account Information

Home » My Account Information

[Edit Account Information](#) [Change](#)

Dashboard

Users	Deals	Transactions
Users(64)	Active (5)	Fund Request (38)
Shop (23)	closed (29)	Transactions (152)
City Admin (19)	Pending (0)	
API Users(1)		
Affiliates(14)		

SITE INFORMATION	FUNDS TRANSFERRED
My account balance : \$1219.99	City Admin : \$3
Total coupons purchased : 537	Shop Admin : \$1037
Total amount saved :\$31687	Affiliates : \$971

ACCOUNT INFORMATION

First Name	Admin
Last Name	Admin
Email	admin@ndot.in
Mobile	+91-(9840645689)
Address	Coimbatore City, India
City	Mississippi
Country	USA
Created Date	0000-00-00 00:00:00

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DEALS

When clicked on Deals, a menu opens which includes add deal, all deal, active, closed, and pending.

ADD DEALS:

By clicking on the Add deals we can add new deals, were emerges a new page add coupon. In which details such as name, description, terms and condition, time and user limits, commission details personal details etc.

Logged in as
Admin
[Profile](#) [Logout](#)

Click

- Deals
- Add Deal
- All Deal
- Active
- Closed
- Pending
- Merchant Accounts +
- Payment Transactions +
- Withdraw Fund Request +
- Reseller(City) Accounts +
- User +
- General +
- Submit Ticket
- Email & SMS marketing +
- Affiliate Program +

Site Mode

Online Offline

Add Coupon

Home » Add Coupon

GENERAL DETAILS

Name

Description

Fine Prints

HighLights

Terms & Condition

Meta Keywords

Enter few keywords of deal. It should comma(,) separated.

Meta Description

Enter brief description of deal

Side Deal (Side deals will be displayed in the side bar of the home page)

Main Deal (Main deal will be displayed in the home page)

TIME & USER LIMITS

Start Date

2011-03-24 13:18:02

End Date

2011-03-24 14:18:02

Coupon Expiry Date

2011-03-25 13:18:02

Minimum User Limit :

Maximum User Limit

ALL DEALS:

This page provides entire details on the deals. All deals will be available on this page. It includes the deal name, original price, discount price, quantity, amount, commission amount, status, and manage. This includes EDIT, BLOCK, & DELETE. The status is marked as A, C, D Etc.

This also includes the search option for any deals.

Logged In as
Admin

[Profile](#) [Logout](#)

Deals

→ Add Deal

→ All Deal Click

→ Active

→ Closed

→ Pending

Merchant Accounts

Payment Transactions

Withdraw Fund Request

Reseller(City) Accounts

User

General

Submit Ticket

Email & SMS marketing

Affiliate Program

Site Mode

Online Offline

[Submit](#)

All Deals

Home >> All Deals

Search

[Submit](#)

NOTE: A - Active, C - Closed, D - Deactive

[Export All](#)

Deal Name	Original Price(\$)	Discounted Price(\$)	Quantity		Amount		Commission Amount(\$)	Status	Manage
			Target	Achieved	Target	Achieved			
 Best offers in coimbatore big bazaar... Preview in live site	50	2.5	5	1	12.5	2.5	0.2	A	Edit Delete
 Pay Rs 299 for a trendy 4 sq inch permanent Tattoo worth Rs 3000 @ Feel The Steel Tattoo Preview in live site	15	0.15	5	2	0.75	0.3	0.024	A	Edit Delete
 Mobile PDA and Smartphones Preview in live site	120	27.6	1	0	27.6	0	0	A	Edit Delete
 Spa groupon deal Preview in live site	2	1	1	3	1	3	0.24	C	Edit Delete
 Test Preview in live site	100	20	2	0	40	0	0	A	Edit Delete
 South Indian Rail Tour Preview in live site	2	0.1	1	7	0.1	0.7	0.056	C	Edit Delete
 Excel Deal... Preview in live site	2	1	1	2	1	2	0.16	C	Edit Delete
 Deal of the day Preview in live site	2	1	3	10	3	10	0.8	C	Edit Delete
 South Indian Tour Package Preview in live site	2	1	5	10	5	10	0.8	C	Edit Delete
 This World Cup, Pay Rs 220 for Pizzas, Garlic Breads & Soft Beverages worth Rs 400 at Gardia's Famous Pizzall! Preview in live site	100	99	4	6	396	495	39.6	C	Edit Delete
 Pay Rs 999 and pamper your partner and yourself with a rejuvenating Chocolate/Coffee /Butterscotch spa this Valentine's Day at Cleopatra Day Spa Preview in live site	400	396	1	4	396	1584	126.72	C	Edit Delete
 NDOT deals Preview in live site	50	20	5	18	100	360	28.8	C	Edit Delete
 Samsung Galaxy Ace S5830 Preview in live site	100	20	1	3	20	60	4.8	C	Edit Delete
 General things... Preview in live site	4	0.04	1	3	0.04	0.12	0.0096	C	Edit Delete
 GSM Handsets Preview in live site	200	40	2	4	80	160	12.8	C	Edit Delete
Lorem Ipsum is Lorem Preview in live site									Edit Delete

ACTIVE DEALS:

Clicking on this will take to the deals which are active till date.

This also posses the search option. Active deals also includes details like the original price, discount price, manage option etc.

Logged in as

Admin

Profile Logout

Deals

Add Deal

All Deal

Active

Click

Closed

Pending

Merchant Accounts

Payment Transactions

Withdraw Fund Request

Reseller(City) Accounts

User

General

Submit Ticket

Email & SMS marketing

Affiliate Program

Site Mode

Online Offline

Submit

Active Deals
















Home >> Active Deals

Search

Submit

NOTE: A - Active, C - Closed, D - Deactive

Export All

Deal Name	Original Price(\$)	Discounted Price(\$)	Quantity		Amount		Commission Amount(\$)	Status	Manage
			Target	Achieved	Target	Achieved			
 Best offers in coimbatore big bazaar...	50	2.5	5	1	12.5	2.5	0.2	A	 
Preview in live site									
 Pay Rs 299 for a trendy 4 sq inch permanent Tattoo worth Rs 3000 @ Feel The Steel Tattoo	15	0.15	5	2	0.75	0.3	0.024	A	 
Preview in live site									
 Mobile PDA and Smartphones	120	27.6	1	0	27.6	0	0	A	 
Preview in live site									
 Test	100	20	2	0	40	0	0	A	 
Preview in live site									
 Artistic Yoga Centers Offers	150	112.5	5	1	562.5	112.5	9	A	 
Preview in live site									